



## **COLORADO ASSOCIATION OF SCHOOL DISTRICT ENERGY MANAGERS**

### **MEETING LOCATION - ADAMS 12 SCHOOL DISTRICT**

### **AUGUST 10, 2006 MINUTES**

The meeting was called to order at 9:00 A.M. by Dan Huenneke, Chairman of CASDEM.

Introductions were made and members and guests were given a sign-in sheet to confirm their contact information.

The agenda for this meeting was discussed.

The minutes for the May 4, 2006 meeting were handed out and reviewed. A motion was made by Stu Reeve and seconded by Sam Crispin to approve the minutes. A vote was taken and the minutes were approved.

Energy Management topics for upcoming meetings were discussed along with possible strategies for improving participation from other districts in the region. It was suggested that the group identify and concentrate on one or more of the following topics for upcoming meetings:

- Offer more Energy Management training and education
- Provide information on new technologies
- Outreach – create/solicit opportunities for more involvement through the use of the CASDEM website, working more closely with the Governor’s Office of Energy Management and Conservation, and possibly targeting certain districts and making contact with the necessary disciplines within that district to solicit their participation in future CASDEM meetings.

Topics for the upcoming October 2006 CASBO Fall Conference in Keystone were discussed and Dan Huenneke will be contacting conference coordinators about lunch plans and topics for the event.

Peter D' Antonio of the Governor's Office of Energy Management and Conservation provided, via speaker-phone, an update on the upcoming Energy Management training being offered by his office. Peter also asked for possible CASDEM member participation in the training and suggestions on other topics that could be presented. The following information was put together and communicated to Peter later that week:

### **OEMC Energy Management Training Schedule**

Month	Topic	Possible Presenter(s)
1	What is energy management and why do I need it?	Tom MacDonnell & Jim Faes
2	Raising Energy Awareness and Involvement	Ralph Bozella
3	Utility Tracking/Bill Analysis	Stu Reeve & Jim Faes
4	Energy Action & Implementation – Low/No Cost	Bill Chambers & Sam Crispin
5	Preventative Maintenance as a means to reduce cost	CSPMA (Pete Hall?)
6	Planning for Larger Projects	John Canfield & Pete Hall
7	Funding Projects	John Canfield
8	Tracking Results	Panel Discussion
9	Recognizing Achievements	Dan Huenneke, Stu Reeve, & Patty Crow
	Other possible training topics: <ul style="list-style-type: none"> <li>• Energy Purchasing (water, transport gas)</li> <li>• Utility Procurement</li> <li>• Incentive Programs</li> </ul>	

Information on OEMC training being offered is available at [www.colorado.gov/rebuildco](http://www.colorado.gov/rebuildco)

There was an open discussion regarding the various reward programs being initiated in several of the districts for saving energy, specifically electricity. Use of this concept has been proven to be very effective in increasing the awareness of facility residents and rewarding the facility for energy savings based on current and historical usage information.

The next CASDEM meeting, after the CASBO Conference in October, is scheduled for November 2, 2006, and will be hosted by Jefferson County School District at a location to be announced. The location, agenda, and directions will be distributed and posted on CASDEM website as soon as it is available. Tentative hosts for upcoming CASDEM meetings are as follows:

- January 2007 – Douglas County School District
- March 2007 – St. Vrain Valley School District

The meeting was adjourned at 1:30.

Minutes submitted by Chuck Finleon, Vice Chairman for review and approval at next CASDEM Meeting on October 4, 2006 at Keystone Conference Center.

In attendance:

Sam Crispin, Adams 12 Five Star Schools

Stu Reeve, Poudre School District

Roger Jaeger, Aurora Public Schools

Terry Davis, Littleton Public Schools

Dan Huenneke, Summit School District RE-1

Bill Chambers, Douglas County School District

Tom MacDonnell, Jefferson County Public Schools

Jim Faes, Jefferson County Public Schools

Chuck Finleon, St. Vrain Valley Schools

Deborah Woeber, Cherry Creek Schools